

DRAFT



'Covering Rainham, Gillingham, Strood and rural Schools in Medway, putting sport into the heart of school life'

www.howardssp.org.uk

**The Howard School Sport Partnership PRIMARY SCHOOL SERVICE LEVEL AGREEMENT
September 2011- August 2012 academic year**

Between the Howard School Sport Partnership

and: _____ Primary School

Address: _____

Postcode: _____

Names of Head Teacher and Primary Link Teacher/P.E. Co-ordinator _____

Email address: _____

Date: _____

Deadline date: 17th June 2011

Primary School Partners

Funding

The _____ Primary School has agreed to pay for the following School Sport services:

- **£500 baseline School Sport package (see menu)**

- **£1200 enhanced School Sport package (see menu)**

- **Other School Sport services as specified incl. cost:**

.....
The funding will be paid by the Primary School, through invoice from the Howard School Sports Partnership in September 2011.

Each PLT will be required to submit a form (one side of A4 only) at the beginning of each academic year which will outline their school's priorities for the new academic year and areas for their pupils and their teaching staff's developmental needs – in line with the package to be purchased.

School Sport Co-ordinator

The SCo will be released from their secondary school 1 full day per week (to include breakfast and OSHL time too) to complete their role. Their role is to support, develop and improve the provision and standards of PE and school sport within their host school and enable Primary Schools (through working with a nominated PLT) to develop and improve P.E. and school sport within the partner Primary School through a tailored package of paid support (menu of packages/services attached).

This time will be managed by the SCo themselves and overseen by the Partnership Development Manager (PDM).

The work of the SSCo and Howard SSP will be communicated to you via the Partnership newsletter 2 times per year detailing the work of the Partnership under our **4 main outcomes**:

-High quality P.E. for all students – improving teaching, learning, health and well being and enjoyment (involving subject leader development),

-Access to high quality OSHL school sport activities (improving health and well being of young people) in both a school setting and community environment to also help develop community cohesion through links to community sports clubs.

-Provision for all young people to develop their potential, progress and achieve through taking part in inter-school competitions/festivals.

-Enabling young people to improve their life skills through undertaking high quality leadership and volunteering training and roles in their school and community.

Disciplinary Proceedings

Should any complaints or competency issues arise against the School Sports Co-ordinator or the work of the Partnership then the first port of call should be to go straight to the PDM. Any complaints about members of staff should be put in writing. The PDM will then communicate with the people involved directly, to try to resolve the issue. Should the issues persist then further disciplinary procedure will be taken according to the policies of the SSCo's host school.

Support for Primary Link Teacher (PLT)

- The Howard SSP actively encourages Head Teachers to allow for some Teacher release time for their PLT and/or other staff to attend PLT training/planning/delivery/attend inter-school competitions/deliver intra-school competitions in close collaboration with their SSCo.
- Support from a one per week SSCo who can enable and support on a range of P.E. and school sport services (as per package agreed) in your Primary School for the whole staff and pupils.
- Indirect support from a Partnership Development Manager (PDM) who co-ordinates the Partnership to maximise economies of scale: organises various inter-school competitions/leagues, recruits sports coaches for OSHL sports clubs and constantly searches for new sources of additional/new funding for groups of schools for specific projects with a proven demand/need.
- Resources and some equipment are available for long term loan.
- Regular email updates on the latest school sport and P.E. programmes and opportunities to access to the SSP website.

Working towards the ambition

As a partner primary school working with the Partnership we would like you to be in support and actively working towards the 4 main outcomes (as above);

I agree, on behalf of _____ School, to the above Howard School Sport Partnership Service Level Agreement 2011- 2012.

Signed: _____ Printed _____

Position: _____ Date: _____

PLT Name _____ Printed _____

PLT Email address _____

PLEASE ENSURE A NEW PLT/TEMPORARY PLT/CHANGE OF PLT DETAILS ARE PASSED ONTO THE PARTNERSHIP DEVELOPMENT MANAGER (PDM) A.S.A.P. Claire Moore Email: moorec@thehowardschool.co.uk tel. no: 07725724393mob. PLEASE COMPLETE AND RETURN THIS AGREEMENT BY FRIDAY 17 JUNE 2011

SEND TO: Claire Moore - Partnership Development Manager, The Howard School, The Howard School Sport Partnership, Derwent Way, Rainham, Gillingham Kent ME8 OBX Tel: 01634 388765 ex. 228 Tel: 07725724393 Email: moorec@thehowardschool.co.uk Website: www.howardssp.org.uk